

11/2/23

Present: Tony DiNovo, Harold Wiebe, Matt Fisher, and Susan DeVol

Wendy, Eric, and Sally were excused.

Tony called the meeting to order at 7:02 pm.

The minutes from the 09/26/23 and 10/5/23 were accepted as presented. Susan will submit the approved minutes to the Trustees to post on the Township website. **Tony will send Susan the rest of the minutes.**

Discussed duties, attendance, and voting procedures. The Zoning Commission stated that, when a regular member was absent, one of the two alternate members would be specified by the Commission as the voting member in place of the absent regular member. Therefore, quorum would be three members. **Matt moved and Harold seconded to accept that quorum is 3 members; all voted in favor of the motion.**

To be excused, the member must email, text, or call the chair or secretary to request to be excused. **Matt moved and Harold seconded that the member must request to be excused; all voted in favor of the motion.**

Term of office:

- The terms of the regular members shall be five (5) years and arranged so that the term of one member will expire each year. The terms of the alternate members shall be five (5) years and arranged so that the term of one alternate member will not expire in the same year as the other alternate member. A regular or alternate member shall serve until a qualified successor is appointed. A regular or alternate member may be reappointed by the Trustees at the end of his/her term, if that member remains qualified.
- Tony wants his term to run through 10/24; Susan wants her term to run through 10/25; Matt wants his term to run through 10/26; Eric runs through 10/27; and Wendy through 10/28. Alternates' terms: Harold want his term to run through 10/26 and so Sally's term runs through 10/28.

Matt moved to accept the term limits stated above; Susan seconded; all voted in favor of the motion.

Harold moved and Matt seconded A regular or alternate member of the Zoning Commission may be removed for non- performance of duty (ex. the member has unexcused absences from three (3) consecutive, regular meetings), misconduct in office, or other cause when written charges are filed with or by the Trustees; all voted in favor of the motion.

- A. Susan moved and Harold seconded "The Zoning Commission shall keep minutes of its proceedings and shall keep records of its examinations and the official actions. Approved Zoning Commission minutes and any records shall be filed at the Township Hall and shall be public record"; all voted in favor of the motion.**

Working Groups:

- Lot size: there is a strong rumor that a large landowner is considering selling off all road frontage and will probably make the lots 2.5 acres. Discussion ensued about the results of the survey (most survey responses said they wanted “large lots” but “large” was not defined). If lots were 5 acres, then a middle-income family would probably not be able to buy a lot and build a house. Susan reminded the members that we only need to define the minimum lot size; people are free to purchase a larger lot size if they want it.
- Map: Tony and Susan have completed their drive over half the township and will finish it before the next meeting. Tony is obtaining new maps from Joe Clase or the Engineer’s Office.
- Definitions: Sally and Susan are working on this.

Tabled discussion of the discrepancies between the past and present Draft Zoning Proposals and the Renergy update.

New business: none

Goals and Timelines: We have to have the draft resolution completed by 2/22/24 in order to meet the timeline for having the resolution on the November 5, 2024, ballot. This means that we have to have the draft resolution to the Regional Planning Commission by 2/22/24 in order to have 230 days before 11/5/24, the day of the election. **We decided to propose to the other members that we meet every two weeks, effective today, in order to have the draft resolution to the RPC by 2/1/24. On those dates there is a trustees meeting, we might be able to meet upstairs in the meeting room. If we can’t get enough people to attend the majority of the meetings, then we can propose a work group who meets bi-weekly to make the necessary changes and, at each regular meeting, we review the entire document with the full commission. Susan will send a text to all members.**

Meeting adjourned at 8:50pm.